

St. Matthew's Weekday School Application for Employment

NAME _____ Work Phone _____

Email Address _____ Phone _____

Address _____

Social Security # _____ Birthday _____

Position you are applying for _____

EDUCATION:

Circle one: High School graduate OR HS Equivalency Diploma CDA? Yes ____ No ____

Circle # of years of college: 1 2 3 4 5+ Degree(s) Earned _____

List courses in Development/Child Care and # of credits earned (or attach transcripts):

COURSE TITLE/CREDITS	COURSE TITLE/CREDITS	COURSE TITLE/CREDITS

WORK EXPERIENCE

Describe work experience, beginning with the most recent:

1. Job Title _____ Duties _____

Employer _____ Hrs/Week _____

Address _____ Employed from _____ to _____

Supervisor _____ Phone _____ May we contact? _____

2. Job Title _____ Duties _____

Employer _____ Hrs/Week _____

Address _____ Employed from _____ to _____

Supervisor _____ Phone _____ May we contact? _____

3. Job Title _____ Duties _____

Employer _____ Hrs/Week _____

Address _____ Employed from _____ to _____

Supervisor _____ Phone _____ May we contact? _____

Use the space below to describe any additional experience relating to group care of children. Include volunteer work, student internships, etc. State number of weeks and/or hours spent at each experience, including preparation time. Indicate ages of children in each group.

REFERENCES:

1. Name _____ Phone _____ Relationship _____

Address _____

2. Name _____ Phone _____ Relationship _____

Address _____

3. Name _____ Phone _____ Relationship _____

Address _____

Have you ever been convicted of a felony or a misdemeanor related to abuse, neglect, or exploitation of children or adults? Yes ___ No ___

I hereby certify that all entries on both sides of this document and all attachments are true.

Applicant Signature _____ Date _____

Date Employed _____ Date Terminated _____

Position and Duties _____
